

National Quality Improvement and Clinical Audit Network



13 November 2017

Room 133B, Skipton House, Elephant and Castle, London

Minutes

Attendees

Officers

Carl Walker - Chair

Sue Venables – General Secretary

Core Members

Sarah Chessell -South West Audit Network (SWANs)

Tracy Millar -West Midlands Effectiveness & Audit Network (MEAN)

Tracey Deadman -South Central CA Network (SCCAN)

Sairatha Nimalathevan -North London Clinical Audit Network (NLCAN)

Jakub Kaczmarek -East of England Clinical Audit and NICE Network (EECANN)

Denise Thompson -South East Clinical Audit Network (SECEN)

Debs Kershaw -Greater Manchester Clinical Audit Network (GMCAN)

Julie Hancocks -Communications Facilitator NQICAN

Carol Kibble -South and East London Clinical Audit and Improvement Network

Visitors & Speakers

Sami Mansoor - NHS England

Penny Pereira -The Health Foundation

In attendance / Observing

Sophie Lansdown - Healthcare Quality Improvement Partnership (HQIP)

Apologies

Catherine Dunn -North West Mental Health Network

Jonathan Mitchell -East of England Clinical Audit and NICE Network (EECANN)

Michelle Garrett -Greater Manchester Clinical Audit Network (GMCAN)

Victoria Patel -Yorkshire Effectiveness and Audit Regional Network (YEARN)

Paul Gilliatt -East Midlands Clinical Audit Support Network (EMCASNet)

Heather Pratt -Cumbria and Lancashire Clinical Audit Network

Robert Mercer -Guidelines & Audit Implementation Network (GAIN) and Northern Ireland Regional Clinical Audit Managers

Michael Spry -Mersey Clinical Audit Network

Stuart Metcalfe -South West Audit Network (SWANs)

Richard Arnold -NHS Commissioning Board

Janette Mills -Cumbria and Lancashire Clinical Audit Network

Christopher Boulton -Royal College of Physicians of London

Susan Latchem -Healthcare Quality Improvement Partnership (HQIP)

Marina Otley -East Midlands Clinical Audit Support Network (EMCASNet)

Mark Hannigan -RCPCH

New Actions Added at the Meeting

Reference	Action	Assigned to
1711-03.01	Consider clinical audit's role within Q and encourage links with our networks as appropriate	Penny Pereira
1711-03.02	Write to NHS Improvement to speak at a meeting and two make sure Clinical Audit is on the agenda	Assigned to Carl Walker
1711-04.01	Send copy of slides once clarification sought on points raised	Assigned to Sami Mansoor
1711-04.02	Upload Penny and Sami's slides onto the NQICAN forum	Assigned to Carl Walker
1711-05.01	Request NHS England update from Richard Arnold 13/12/2017 - Email request sent to Richard Arnold	Assigned to Julie Hancocks
1711-06.01	Request that we have a key updates report from HQIP 13/12/2017 - Email request sent to Sue Latchem	Assigned to Julie Hancocks
1711-06.01	Write to NHS Improvement to request they include Clinical Audit on their agenda, and give NQICAN the opportunity to speak at a meeting to promote Clinical Audit	Assigned to Carl Walker
1711-08.01	Comments on the forum contract with Formic to Sue and Carl	Assigned to All Network Representatives
1711-08.02	Set up a sub group to look at two tier public/private membership criteria for the Forum	Assigned to Carl Walker
1711-08.03	Formalise terms of reference for the Forum	Assigned to Carl Walker
1711-08.04	Discuss forum access with CASC	Assigned to Carl Walker
1711-09.01	Set up task and finish group to look at audit completion	Assigned to Carl Walker

rates and standardised guidance.

Reference 1711-09.02	Action Arrange Telecom on Costing of Audits	Assigned to Carl Walker
Reference 1711-09.03	Action Annual report - highlights report from each network by end of December 2017	Assigned to All Network Representatives
Reference 1711-09.04	Action Annual report - complete accounts	Assigned to Carl Walker
Reference 1711-09.05	Action Annual report - Attendance report	Assigned to Julie Hancocks
Reference 1711-09.06	Action HQIP Statistics Guide Update - Co-ordinate the review and call for volunteers	Assigned to Carl Walker
Reference 1711-11.01	Action Send network chair and other updates to Carl for upload to the website	Assigned to All Network Representatives
Reference 1711-11.03	Action Give feedback on the NHSi Quality Service Improvement and Redesign (QSIR) programme delivered by the ACT Academy	Assigned to Sarah Chessell
Reference 1711-11.02	Action Send new chair guidance to Tracey Deadman	Assigned to Carl Walker / Sue Venables

Open Actions from Previous Meetings

Reference 1703-02.02	Action Formalise recognition process for retiring Chairs September 2017 Update - ongoing November 2017 Update - ongoing	Assigned to Carl Walker
Reference 1703-06.02	Action Write up Nancy Dixon event for NQICAN website September 2017 Update - ongoing November 2017 Update - Michael to complete as part of Annual Report	Assigned to Michael Spry
Reference 1703-06.05	Action Carl to send Sue Latchem proposal for masterclass in graphic packages September 2017 Update - ongoing	Assigned to Carl Walker

	November 2017 - ongoing. Plan to use underspend and stats guide income to support	
Reference 1706-03.01	Action Northern Ireland model of costing out Clinical Audits - Set up a one off telecom to discuss September 2017 Update - ongoing November 2017 Update - ongoing	Assigned to Carl Walker
Reference 1706-05.02	Action Richard Arnold to find out how NOICAN can make suggestions to NHSE for consideration as future national clinical audits September 2017 Update - ongoing November 2017 Update - ongoing	Assigned to Richard Arnold
Reference 1709-03.04	Action Update on how Quality Accounts will operate in the future Update November 2017 - Ongoing - Richard Arnold did not attend the November meeting to update	Assigned to Richard Arnold
Reference 1709-04.02	Action Load NICE Quality Standard Mapping spread-sheet onto Forum Update November 2017 - Complete	Assigned to Stuart Metcalfe
Reference 1709-04.04	Action HQIP to investigate what information on tenders can be fed back to NOICAN Update November 2017 - minutes of meetings requested	Assigned to Tanseem Hoosain / Sue Latchem
Reference 1709-05.01	Action Forum - Registration Disclaimer to be added to application screen re email information not being used for any purpose (e.g. marketing), or content shared. Update November 2017 – Complete	Assigned to Carl Walker

1 Welcome and Apologies

Apologies received as noted above. Carl welcomed the various new members and our 2 guest speakers.

There were no declarations of interest

2 Matters Arising

The minutes of the telecom meeting on 6th September were reviewed and approved. There were no matters arising.

Actions closed at the meeting:

Reference 1703-01.03	Action FOI Information Request - Robin to send the group a copy of	Assigned to Robin Sasaru via
-------------------------	---	---------------------------------

	the final report when it is complete. September 2017 Update - ongoing November 2017 Update - Closed - study on hold	Carl Walker
Reference 1706-03.02	Action Review Induction of New Chairs paperwork and feed back comments to Sue Venables September 2017 Update - ongoing November 2017 Update - complete	Assigned to All Network Representatives
Reference 1706-05.01	Action Look at HQIP website and comment on the guidance wording and make suggestions for improvement September 2017 Update - ongoing November 2017 Update - complete	Assigned to All Network Representatives
Reference 1706-06.02	Action Networking Forum - Look into disclaimers. Sharing rights, references, sharing contact details and comments September 2017 Update - ongoing November 2017 Update - closed	Assigned to Carl Walker
Reference 1706-07.01	Action Complete Finance Planning sheet and forward to Carl September 2017 Update - ongoing November 2017 Update - complete	Assigned to All Network Representatives
Reference 1706-07.02	Action Work up infographics training and roll out September 2017 Update - ongoing November 2017 Update - closed. Refer to 1703-06.05	Assigned to Carl Walker
Reference 1706-07.03	Action Initiate discussion with Penny Pereira re Q, and invite to speak at a forthcoming meeting Update - September 2017 - Email contact attempted to Penny Pereira (by JH), no response received. Update - November 2017 - Complete - Penny attending November 2017 meeting.	Assigned to Carl Walker
Reference 1709-01.01	Action Review membership details and inform Julie Hancocks of any changes (julie.hancocks@nhs.net) 07/11/2017 Complete - List updated	Assigned to All members
Reference 1709-03.01	Action Inform Carl of anything you would like him to take to the NCAPOP Tender Specification Meeting on September 8th Closed - Date passed	Assigned to All members
Reference 1709-03.02	Action NHSE IG Lead for Opt-Out to be invited to the next NOICAN Meeting Complete - Sami Mansoor attending November Meeting	Assigned to Carl Walker

Reference 1709-03.03	Action Send examples of inappropriate use of opt-out in National Audits to Carl Update November 2017 - Complete	Assigned to Carl Walker
Reference 1709-04.01	Action Check that Medical Directors are informed of the delay/changes in presentation of the data, as they have been informed of the publication of the data on the CQC Website Update November 2017 - to be launched w/c 20-11-17 - Complete	Assigned to Tanseem Hoosain / Sue
Reference 1709-04.03	Action Obtain update on mapping information on Quality Standards to National Audits Update November 2017 - Complete	Assigned to Tanseem Hoosain / Sue
Reference 1709-05.02	Action Draw up a contract between Formic and NOICAN, Stuart has a contact who can help Update November 2017 - Complete	Assigned to Sue Venables
Reference 1709-06.01	Action Submit network plans as soon as possible Update November 2017 - Complete	Assigned to All Members
Reference 1709-06.02	Action Recruit Webmaster from within the networks Update November 2017 - Complete - On agenda	Assigned to All Members
Reference 1709-07.01	Action Patient First QI Theatre- 21/22 November 2017. Some passes to event available - Contact Carl if you want to attend Update November 2017 - on Agenda - Closed	Assigned to All members
Reference 1709-07.02	Action Patient First QI Theatre- 21/22 November 2017. Expressions of interest to Carl by 15th September if you want to present in the QI theatre Update November 2017 - on Agenda - Closed	Assigned to All members
Reference 1709-07.03	Action Contact Richard's team to firm up venue/date for November/December meeting Complete	Assigned to Julie Hancocks
Reference 1709-07.04	Action Contact Richard's team to firm up venue/dates for March 2018 and if possible June 2018 meetings Update November 2017 - Complete- dates received for March and May meetings	Assigned to Julie Hancocks
Reference 1709-07.05	Action Clinical Audit Poster Competition for Non-Medics - Add to Forum for discussion	Assigned to Marina Otley

3 Q initiative

Penny Pereira from the Q Initiative presented to the group and was invited to explore the alignment of networks with Q.

Main Points of the Presentation:

- Network for people across the UK doing improvement work
- Professional network
- Comes from Berwick Review - 5000 safety fellows
- Partners with NHS Improvement
- On a recruitment drive - AHSN vet the applications
- Q Lab running a large scale project looking at effective access to peer support
- Next year - Q marketplace - funding for projects. Piloting July 2018. 3 month project submission
- Working with RAND Europe to develop tracking standards
- Working to influence the environment for support for innovation
- Working closely with AHSNs
- Improvement research institutes- looking at research into improvement

Would encourage network members to apply for Q, however it would seem that some members who have applied have had their applications turned down. If this is the case Penny encouraged colleagues to seek feedback from Q.

NOICAN expressed concern that Clinical Audit is not being included in QI discussions/literature. We need to make sure that Clinical Audit is promoted.

Action

- Consider clinical audit's role within Q and encourage links with our networks as appropriate. – Penny Pereira
- Write to NHS Improvement to speak at a meeting and two make sure Clinical Audit is on the agenda - Carl Walker

4 Information Governance Update and Response to Queries Raised

Sami Mansoor (NHS England) presented to the group.

National data opt out programme has come from a national data guardian review last year. The government has accepted all the recommendations about secondary use of data. There are 2 types of opt out. Type one is for GPs and type 2 is outside NHS digital.

We are now moving to a single opt out for all organisations across health and social care (doesn't cover anonymised data)

Local clinical audit is seen as direct care so the opt out doesn't apply. National clinical audit is not direct care therefore the opt out does apply.

A patient will be able to state their preference in the knowledge that this will apply and be implemented across all services. Patients will be able to state their preference on line, by phone or

iphone or in person from March 2018 onwards. This will apply to planning and research. It will not apply if there is a public interest or the data is anonymised or for personal care.

GP type 1 opt out will be respected until March 2020. Type 2 opt out will probably be transferred across or at least considered. People will be provided with information so that they can make an informed choice. It will be the responsibility of healthcare providers to make this work.

Exceptions will apply

- Mandatory requirement (eg form court) or the CQC statutory powers
- Public interest
- Anonymised data
- Explicit consent given by the patient
- Rare diseases register

The NHS number will be used as the identifier for opt out status. Opt out will continue after death. Organisations are responsible for ensuring this is correctly applied. The European law to opt out of data use goes further than this but this law will go some way toward it and will come into force at the same time.

Adults will be able to set children's preferences. When they become adults they will be asked for their own preference.

Data will be stored on the spine rather than on local trust systems.

More information available on the national data opt out web site on digital.nhs.uk

Action

- Send copy of slides once clarification sought on points raised – Sami Mansoor
- Upload Penny and Sami's slides onto the NOICAN forum – Carl Walker

5 NHS England Update

No representation of NHS England present to comment on this section.

Action

- Key updates paper to be requested – Julie Hancocks

Post meeting written update from Richard Arnold:

Quality Accounts and National Clinical Audits:

NHS England is required to agree which National Clinical Audits are going to be mandated organisations to participate in 2018/19. Following feedback from local trusts and National Quality Improvement Clinical Audit Network (N-QI-CAN), we will now name all the work streams in each project e.g. name all the separate diabetes modules so organisations can easily identify the full requirements of each audit

The full list should be available on the HQIP website either just before or just after the New Year.

Retender - NATIONAL CLINICAL AUDIT AND PATIENT OUTCOMES PROGRAMME (NCAPOP) :

The NAIPOP Retender closes to bidders on the 18 December. The overall contract value has been reduced to £1.3m per annum, with the key features of the contract including:

- The design and outputs of the audits need to be tailored to meet the needs of those who will be increasingly expected to be using the information to improve care: commissioners; provider boards; clinical teams; and individual clinicians where appropriate.
- To manage up to 40 clinical audits and outcome review programmes, including the management of a budget of over £10million per annum which goes to the NAIPOP audit providers themselves.
- This is a three year contract, with the option to extend for two years, during which time the aim will be to move towards automated data collection for national clinical audit wherever possible working with NHS Digital.

In terms of local Quality Improvement, there is an expectation that the provider will work more with existing structures and there is also less of a focus on the production of printed resources given the investment provided as part of the current contract.

This tender requires:

- The provider will work closer with existing organisations and networks e.g. NHS Improvement, STPs, Quality Surveillance Groups, N-QI-CAN, Regional Clinical Networks, Regional Directors and their teams, to produce and work on innovation and engagement plans and ensure improvement in quality is delivered successfully.

The current contract ceases on the 31 March 2018, with the new contract commencing on the 1 April 2018.

6 HQIP Update

No news on HQIP retendering -

National clinical audit benchmarking - hope is it will be launched 20th November. Link was sent to all medical directors last week.

Carl attended prostate cancer retender which was an effective and well organised meeting.

Action

- Would like output/minutes from the audit meeting, as don't get any feedback currently as to what was agreed at the tender specification meetings. To be requested – Carl Walker
- Request that we have a key updates meeting that we can share including updates from retenders – Julie Hancocks

Post meeting written update from Susan Latchem:

Tenders and contracts awarded:

Project	Awarded to	Comments
National Audit of Care at End of Life	NHS Benchmarking	
National Vascular Registry	Royal College of Surgeons of England	
Rheumatoid and Early	British Society of	

Inflammatory Arthritis Audit	Rheumatology	
National Emergency Laparotomy Audit	Royal College of Anaesthetists	
National Cardiac Audit Programme	Barts Health NHS Trust	
National Child Mortality Database (NCMD)	TBC	Announcement expected early 2018
National Clinical Audit of Falls and Fragility Fractures	TBC	Announcement expected early 2018
National Clinical Audit of Stroke	TBC	Announcement expected early 2018
National Asthma and COPD Audit Programme (NACAP)	TBC	Announcement expected early 2018
National Prostate Cancer Audit	TBC	Announcement expected Spring 2018
National Gastrointestinal Cancer (Oesophago-gastric and Bowel) Audit Programme	TBC	Announcement expected Spring 2018

Subscription funding

NHS E have published their Gateway letter regarding subscription fees for NCAPOP, please see the letter from Bruce Keogh dated 27 Nov 2017 <https://www.england.nhs.uk/publication/improving-quality-and-evidence-through-national-clinical-audits-letter-from-professor-sir-bruce-keogh-kbe/>. There have been no changes to the charge for 2018/19. HQIP will be writing to all trusts over the next couple of weeks. Please note that the National Joint Registry charges a separate fee due to its separate funding arrangements. Please see the [HQIP website](#) for further information.

NHS England Quality Accounts List 2018/2019

HQIP has supported NHS England in developing their Quality Accounts List for 2018/19. This will be published on the [HQIP website](#) in the first 2 weeks of January 2018.

'Addressing Parity of Esteem in National Clinical Audit' report published

This report, written by outgoing HQIP clinical fellow Dr Saffron Homayoun with the support of all NCAPOP providers, is now live: www.hqip.org.uk/resources/parity-of-esteem-clinical-audit-guide/

The aim of this guide is to offer practical recommendations for how to address parity of esteem in the planning, execution and report writing of national clinical audits, in pursuit of optimal patient outcomes.

It includes an exploration of the term parity of esteem and its relevance to national clinical audits in the national healthcare context, including reports, policies, guidelines and commissioning incentives.

This guide is aimed at those involved in national clinical audits, whether they are clinical leads, programme or project managers, or others that help shape the audit, be they Chairs, national clinical directors, clinicians or patient representatives.

Although written with primarily the national clinical audits currently managed by HQIP in mind, the principles in this guidance are intended to be applicable to all national clinical audits and other measurement driven quality improvement initiatives.

National Clinical Audit Benchmarking (NCAB) – launch 20.11.17

This is an online portal which for the first time brings together trust-by-trust results for six key specialties set against individual national benchmarks. Please see: <https://ncab.hqip.org.uk/>

These at-a-glance results are drawn from national clinical audits, and mark a dynamic step-change in how these powerful resources are harnessed and presented.

NCAB has been created to enhance the way medical directors, regulators, local clinical audit teams and others engage, interact with and share clinical audit data. Following a diligent three-month test and evaluation period, in conjunction with Trust medical directors, CQC and others, NCAB launches with the results of six national audits:

- Bowel cancer (Royal College of Surgeons)
- Hip fracture (Royal College of Physicians)
- Intensive care (ICNARC)
- Lung cancer (Royal College of Physicians)
- OGC audit (Royal College of Surgeons)
- Vascular (Royal College of Surgeons)

As well as a powerful tool for clinicians, managers, audit staff and patients, NCAB slides now also form part of CQC inspection packs. HQIP plan to add further audits to the website across the course of next year.

Next Procurement requiring NQICAN input

The Mental Health Clinical Outcome Review Programme is due for re-commissioning in Spring next year. We will approach NQICAN for a representative to engage with Specification Development once timelines have been confirmed.

7 CASC Podcast on The State of Audit Survey

Podcast played over lunch although sound problems limited effectiveness of this.

Carl summarised the key findings and circulated a 10 key points summary that CASC has provided. Following discussion – although there are limitations with the survey that have been previously discussed and were detailed in the podcast it was agreed that there are some concerning outputs from the survey:

- The feedback on national clinical audit
- The feeling that clinical audit has not been reinvigorated - at an all-time low since the survey began
- Concerns - what mechanisms do we have to improve quality of national audit -YARN report has influenced / helped at all?
- Use the minutes to escalate concerns surrounding national audits
- Lack of improvement observed in any of the questions surveyed.

CASC are looking to NQICAN to respond and work with them on the 2017 survey. It was agreed that due to limitations of the survey it would be best for NQICAN to undertake our own survey against our own objectives and ask further details to help drive improvement if there are any areas of the survey that NQICAN can influence. Regional chairs to circulate the forthcoming 2017 survey to members if they feel it is appropriate.

8 NOICAN Forum

Carl Walker gave a demonstration of the NOICAN forum. Forum membership currently limited to network members and those with NHS email addresses. Around 270 applications approved 256 posts.

Carl highlighted the following as useful features to help keep upto date on the forum:

- Quick Links at the top left hand side of home screen.
- New posts option to bring up posts since you last log on.
- Option to subscribe to forums to get email notification when posts made on particular topics. Considering turning on the notification as default and then letting members amend to personal choice if they don't want to receive them.

Carl confirmed that the winners of the competition for most network members signed up was East Midlands with 36 members signed up. Carl Encourage members to continue to promote the use of the forum both in terms of members and communication sharing across networks.

Carl confirmed that he will be doing a webinar during CA week on the use of the forum

At present Carl is producing an E newsletter for the forum and this is proving to be popular and very effective in getting people interested. Agreed to continue on a monthly basis.

Support contract with Formic

Draft has gone to Formic for their comments.

Action :

Any comments on the contract to Sue and Carl - All

Membership Review / Phase 2 Criteria

Discussion around membership of commercial organisations, given that CASC are already members (they are members of a network and qualify for membership through that route)

Could commercial users have different access so that they don't see some of the content?

There is a benefit to having CASC plus other companies such as HQQ, HQIP being members of the forum along with national audit providers and academics. Need to ensure forum not used for commercial gain either using content or promoting business.

Agreed to continue for chair offering Honorary Memberships until alternative approach implemented.

Actions:

- **Set up a sub group to define criteria - two levels - public and private. Suggested one from each network to participate – Carl Walker**
- **Formalisation of terms of reference prior to phase 2 of the membership – Carl Walker**
- **Discuss forum access with CASC – Carl Walker**

9 Chairs Update

Plans with CAAW incl Patient First
Paper to be published on Twitter and Website.

Not many volunteers for the Improvement Theatre
HQIP will be streaming the forum via Facebook

NHS improvement Bid
HQQ collaboration but we were not successful – went to IHI

Quote for HQIP Statistics Audit Guide Update

Does not need a full re-write, but needs to be revised and restructured and made more user friendly.
No objections to draft costing – agreed to use income towards future network events. Suggested that 4-5 people collaborate on the review.

Action

- Co-ordinate the review and call for volunteers. – Carl Walker

Budget 2018/19

Budget is unable to support all the 17/18 bids, but everyone's have been covered with the exception of one large event planned in the East Midlands.
Budget aided by telecom meeting in September, saving travelling costs.

Plan for 18/19 - we need to be thinking next year. Concern that we don't know going forward where our funding will be coming from. There is a plan and a guidance paper available on the forum for new network bids.

Completion of Audits Task and Finish Group

Action

Task and Finish Group to be set-up – Carl Walker

RCP User Feedback on their Audits

FFF audit - 2 webinars to discuss - anyone who have a vested interest in their audits invited to dial in.

NQICAN has accepted place on the board going forward.

Costing of Clinical Audits

Action:

Telecom to be arranged – Carl Walker

Annual Report

Annual report to be produced at the end of the financial year.

Action(s):

- Annual report from each network by end of Feb - Network Representatives
- Complete accounts – Carl Walker
- Attendance analysis – Julie Hancocks
-

10 NOICAN Questions / Opinion Requests

None

11 Any Other Business

Update the website for chairs etc - send any information to Carl

Action

- Send any updates for the website to Carl – All Network Representatives

Moorfields piloted a prom on eyes - how do they roll our as a national audit. Carl suggested NHS England as a starting point

Debs & Tracey needs guidance for new chairs / interim chairs

Action

- Send Debs & Tracey the chairs guidance – Carl / Sue
- Give feedback on the NHSi Quality Service Improvement and Redesign (QSIR) programme delivered by the ACT Academy” - Sarah Chessell