

NARRATED PRESENTATIONS

Uditi Jain
Clinical Audit Facilitator and SECEN
Chair

BACKGROUND

- ◉ Replaced Quality Forums - Shared learning half day where staff would come and present on a quality improvement topic for about 20 minutes each
- ◉ Feedback from staff - time consuming, cost and travel
- ◉ Co-ordinating telecast via IT software
- ◉ Time consuming for all the Audit Department

WHY NARRATED PRESENTATIONS?

- ◉ Shared learning resource
- ◉ Bite size - try to limit it to maximum of 10 minutes
- ◉ Ease of access - always available on staff intranet
- ◉ Permanent resource
- ◉ Easier to organise

CONTENT

- ◉ Format: What, So what, Then what
- ◉ Script: concise and to the point
- ◉ Clear narration
- ◉ Animation
- ◉ Edit as required
- ◉ Buy in from senior / executive management

PREPARATION

- ◉ Choose topic - audit, research, case study, innovation or other quality improvement project
- ◉ PowerPoint Presentation
- ◉ Script / narration - written and printed
- ◉ Agreed narrator
- ◉ Quiet room
- ◉ Good quality sound recording equipment

RECORDING & EDITING A PRESENTATION

Presentation2 - Microsoft PowerPoint

Transitions

Animations

Slide Show

Review

View



Custom
de Show ▾



Set Up
Slide Show



Hide
Slide Show



Rehearse
Timings



Record Slide
Show ▾



Play Narrations



Use Timings



Show Media Controls



Resolution:

640x480 (Fastest, Lowe... ▾



Show On:

Monitor 2 Generic PnP... ▾



Use Presenter View

Monitors



Start Recording from Beginning...



Start Recording from Current Slide...

Clear



Hide Slide | Rehearse Timings | Record Slide Show ▾ | Use timings | Show Media Controls | Show Presenter View | Show On: monitor 2 Generic PNP... ▾ | Monitors



Record Slide Show [?] [X]

Select what you want to record before you begin recording.

- Slide and animation timings
- Narrations and laser pointer

[Start Recording] [Cancel]

Clinical audit: Infection prevention and control in our community hospitals

Rowena Chilvers
Deputy Head Infection Prevention and Control



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IPC Rowena v3 - Microsoft PowerPoint

File Home Insert Design Transitions Animations Slide Show Review View Format Playback

Play Add Bookmark Remove Bookmark Trim Audio Fade Duration Fade In: 00.00 Fade Out: 00.00 Start: Automatically Loop until Stopped Volume Hide During Show Rewind after Playing

Slides Outline

1 Clinical audit: Infection prevention and control in our community hospitals
Rowena Chilvers
Deputy Head Infection Prevention and Control

2 Outcome and recommendations

3 Best practice
MRSA
Patients should be screened for high-risk organisms
Screening of the patient and
Hand hygiene
Care taken to decontaminate hand-pieces
No needles
Urinary catheters
Screening of patients for other organisms

4 Key messages

- Significant issues have been identified
- Most of the issues addressed have had no practical operating effect
- Recommendations have been made for areas where no meeting the right standard
- No major issues have been identified
- No change in practice has been made

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Clinical audit: Infection prevention and control in our community hospitals

Kent Community Health NHS Foundation Trust

Rowena Chilvers
Deputy Head Infection Prevention and Control

Excellent care, healthy communities

PUBLISHING

- Medical Director or other Senior / Executive Manager introduces each topic or presentation
- Published in trust's weekly bulletin
- Available on trust's internal website
- Staff can print certificates after listening to the narration

PROMOTING NARRATED PRESENTATION

- ◉ Filmed Medical Director to promote narrated presentation
- ◉ Promoted at Clinical Audit and Research Conference
- ◉ Blogs / comments alongside of narrated presentations when published
- ◉ Will be attending some of the team meetings to promote narrated presentations
- ◉ Certificates



thank
thank
you!

