

South Central Clinical Audit Network (SCCAN)

Wednesday 6th January 2016

11.00am - 1.30pm

Venue: 2nd Floor, Fitzwilliam House, Skimped Hill Lane, Bracknell, Berkshire, RG12 1LD

11.00	<p>Welcome and apologies</p> <p>Apologies: Chris Sneller - East CCGs Jacqueline Stretton - MK Hospitals Sharon Garrigos - University Hospital Southampton NHS Foundation Trust Derek Williams - Portsmouth Hospitals Juliette Murphy – Royal Berkshire Hospital</p> <p>Attendees Jen Knight - BHFT Tracey Deadman Solent NHS Trust Helen Rynne - Salisbury – try remote access Linda Skelton – Bucks Healthcare Angela Cranston – Bucks Healthcare Dawn Estabrook - Frimley Health NHS FT Missed name (sorry!) – Frimley Health NHS FT</p>	Jen Knight	
11.10	<p>Minutes of the last meeting (September 2015)</p> <p>Apologies: Sharon Garrigos University Hospital Southampton NHS Foundation Trust Lucy Buis University Hospital Southampton NHS Foundation Trust Lynda Oswald Bucks Healthcare (and team) Tracey Deadman Solent NHS Trust Mandy Blackler IOW Derek Williams - Portsmouth Hospitals Katrina Kennedy - Dorset Healthcare Chris Sneller - East CCGs Jacqueline Stretton - MK Hospitals (try remote access) Helen Rynne - Salisbury - apologies had to turn back.</p> <p>Attendees Jen Knight - BHFT Jason Hibbitt - BHFT Claire Newton - BHFT Kat Young - RBH Juliette Murphy - RBH Jennifer Folliard - oxford health</p> <ul style="list-style-type: none"> • Election of Chair role – SCCAN. JK was happy to stand as chair again, but equally happy for another person to take this role if they wished. JK said given the small number of attendees, she would carry this forward to next meeting. • National Quality Improvement and Clinical Audit Network (NQICAN) update. KY gave her last update as NQICAN chair, which included an update on HQIP being put to tender, training available, and the current information governance challenges. • HQIP update – HQIP is currently stretched thinly at a local level. Staff are advised to ensure they are signed up to the newsletter. <p>• PRESENTATION: Improvement Science by KY – presentation to be shared.</p>	Jen Knight	
11.15	<p>Election of Chair role – SCCAN</p>  <p>South Central Clinical Audit Network TOR D</p> <p>TOR also to be reviewed.</p> <p>What would you like to see on</p>	<p>TOR discussed. Minor amendments made.</p> <ul style="list-style-type: none"> - Updated NAGG to NQICAN. - Updated dates of meeting to May, October, and February (pushed back a month) to avoid September 	Jen Knight

	<p>network pages – www.nqican.org.uk</p>	<p>and January post-holiday rush.</p> <ul style="list-style-type: none"> - Updated rotation of meeting location/secretary to locally agreed venue.  <p>South Central Clinical Audit Network TOR D</p> <p>ACTION: members to review updated ToR and forward any comments by end March.</p>	
11.25	<p>National Quality Improvement and Clinical Audit Network (NQICAN) update</p>	<p>JK gave an update from the last NQICAN meeting:</p> <p>NHS England are looking to extend hqip's contract by another year then a second year,</p> <p>Patient first conference was good. Lots of free tickets available, JK will circulate any offers for this year. Michael Spry attended patient first conference to talk about datix for project management - well attended session.</p> <p>CASC junior docs conference was positive again. CASC to look at potential for wider event next year.</p> <p>Guidance is being reviewed and amended for nhs England for confidentiality Added discussion about importance of including non-clinical audit activities e.g. evaluation. Issues of legal specifics of current information – will need to be right.</p> <p>Advised all to check NQICAN website on regular basis – information is being added all time. Will be able to add papers for SCCAN too.</p>	<p>Jen Knight.</p>

		<p>Some funding available for this year, from HQIP still – local networks need to consider if they need to apply.</p> <p>Applications for next time being looked at.</p> <p>Potential for funding to be used for SCCAN staff to attend BHFT event – JK discussed if this would be of benefit to save capacity of organising multiple events – consensus was definite yes.</p> <p>Root cause analysis guide in final stages.</p> <p>QI methods guide is out.</p> <p>Commissioning guides are out being reviewed in terms of tender.</p> <p>Junior docs and ethics guides are out for review currently.</p> <p>Paper going NAGCAE tomorrow (at time of NQICAN meeting) to commission national audits in a different way.</p> <p>Influence of existing contract with HQIP and national audit providers so will be 2 year process to get to good commissioning status.</p> <p>Discussion about CQC dashboard which will include national audit data and allow comparison.</p> <p>JK fed back about adding methodology to HQIP website and selection criteria so don't have to register and contact providers to see if a national audit is relevant to your service. HQIP agreed to add to and look at this. Also highlighted issue of multiple audits under one topic (such as diabetes) and knowing what is relevant in changing circumstances/over the time.</p> <p>Subscription funding model is under review, and may change. Discussions</p>	
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		<p>with NHS England at the moment.</p> <p>7th January new quality accounts list being published at the latest.</p> <p>CQC dashboard. 8 audits submitting info to that the moment, another 10, then 10 and more after that then. Discussion in Feb to finalise details of hosting.</p>	
11.45	<p>DISCUSSION: CQC inspection – what have we learned/how can we improve?</p>	<p>Attendees discussed their experiences of CQC visits recently, and shared ideas for Trusts about to be visited. Most said it was a hectic experience, but was overall a positive. Coloured lanyards, and lots of information shared up front were key themes!</p>	
12.00	<p>Topics for discussion: ideas & issues to be brought by members...</p> <ul style="list-style-type: none"> - Planning your audit programme – sources of information, how to you use your BAF and integrate it effectively, what to prioritise? - ‘brainstorm’ what we do in clinical audit <ul style="list-style-type: none"> • On a frequent basis • That is risk associated • That is a concern <p>Add in to business plan as to what doing for quality improvement.</p> <p>To help identify what we should discuss at these meetings...</p> <ul style="list-style-type: none"> - Examples of how you engage your case studies in clinical audit (case studies). 	<p>Lots of discussion about audit programme. Most now are leading with the outline programme of high level info. and mandatory projects such as national audits/NCAPOP, with CQUINs, and quality schedule. Some are reviewing BAF, but feel it is the responsibility of senior/board members staff to highlight which of these items should be included in programmes.</p>	All

<p>- Sharon Garrigos, Clinical Effectiveness Manager, Clinical Effectiveness Dept, University Hospital Southampton NHS Foundation Trust</p> <p>Can I ask what you do about sending notes to NCEPOD as part of their studies? I know that they send out envelopes which are freepost, but do you then pay the extra to have them recorded delivery? I don't think there have been any IG incidents but I am a little concerned about sending out patient data via general post.</p>	<p>All organisations would say via recorded post. Most people would say better to take the additional costs.</p>	
<p>- HQIP resources – any feedback...</p> <ul style="list-style-type: none"> o Updated guidance: Introduction to Statistics for Clinical Audit and Quality Improvement http://www.hqip.org.uk/resources/introduction-to-statistics-for-clinical-audit-and-qi/ same o Updated e-learning package: Introduction to Quality Improvement for Patients and the Public http://www.hqip.org.uk/resources/introduction-to-quality-improvement-for-patients-and-public/ o Presentations and details from November 2015's the HQIP CQC workshop: http://www.hqip.org.uk/resources/hqip-cqc-workshop-november-2015/ 	<p>No-one present had read this guidance - Angela to look and send JK comments.</p> <p>No-one present had read this guidance –</p> <p>No-one present had read this guidance –</p> <p>Other HQIP feedback –</p>	

		<p>Search-ability of website for HQIP still not good. Many staff still can't find anything they are looking for, unless they know where it is. Most felt it lacked the logic of the old site.</p> <ul style="list-style-type: none"> o QA list is desperately requested! o Most felt it was a shame there is to be no conference, as most felt it was very helpful. o Liz is missed and her support role. <p>AOB:</p> <p>Group discussed Solent's plan for an "Action plan data base" for all action plan across sirus and complaints etc, that tie with action plans for audit etc. potential for next meeting to update. (ACTION Tracey to look at potential to discuss at next SSCANmeeting).</p> <p>National CQUIN for MH was discussed, along with challenges of national audit and CQUIN occurring alongside each other again. The potential risk of short term improvement for the benefit of the CQUIN was discussed, and how Trust's might.</p>	
13.00	Close -		
	Date & venue of next meeting PLEASE NOTE DATE CHANGE - Thursday 2nd June 2016 10.30-1.30		

Future dates for the diary:

- Tuesday 4th October 2016 PLEASE NOTE DATE CHANGE
- Wednesday 1st February 2017 PLEASE NOTE DATE CHANGE
- Thursday 1st June 2017 PLEASE NOTE DATE CHANGE