



Minutes
Tuesday 18 June 2019
09:30 – 13:30
The Rotherham NHSFT



No.	Item	ACTION
05/19	<p>Welcome and Apologies: Apologies: Gillian Lawrence, Maxine Helliwell, Jan Micallef, Andrew Ferguson, Hayli Garrod. In Attendance: Philippa Collins, Tracey Owen, Julie Michalowski, Sue Cross, Jason Baker, Lisa Pennington, Sarah Johnson, Natalie Dean, Vicky Patel, Bev Ryton, Rachel Reid, Joanna Shiners, Katy Campbell (NICE section only)</p>	
06/19	<p>Minutes of previous meetings:</p> <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  Minutes of the meeting held on Monc </div> <div style="text-align: center;">  YEARN Minutes March 19.docx </div> <div style="text-align: center;">  YEARN Minutes Dec 18.pdf </div> </div> <p>Previous minutes had not been signed off. As they are loaded to NQICAN forum and are public, all to review and provide feedback by next Friday (28th June). It was agreed that draft minutes would only be circulated to those who attend.</p>	<p>All to review minutes for sign off by 28th June</p> <p>PMN: no changes suggested for the minutes. Minutes agreed as accepted.</p>
07/19	<p>Matter Arising: NCA Burden Update – this was in follow up to the project at Leeds looking at the resource burden on the participating sites. Sarah confirmed that this now included additional activity including CQUINs. Julie confirmed that as part of the bid process that audit providers are requested to review the burden of audits but agreed that this maybe not be accurate at that stage.</p>	<p>Sarah Johnson to send update</p>



<p>08/19</p>	<p>Update from the National Quality Improvement and Clinical Audit Network (N-QI-CAN) - to include NHSE & HQIP updates:</p> <p>Quality Account directory and NCAPOP publication list have been updated in June. A discussion about delays in reports being published, JM explained that this was due to delays in getting reports signed off by NHS England and new paperwork requirements.</p> <p>It was queried by Jason whether other trusts were continuing with NOA next year because of the commissioning arrangement of the NOD Audit following the cessation of HQIP funding on 31 August 2019 (item referred to in item 18/19). A general discussion on the process trusts have when they are not able to participate in Quality Account Audits was held. STH are developing a template for completion when requesting non-participation this includes information on resource required, quality of data, value to organisation of participation and whether there were local audits in place.</p> <p>The recent patient experience week was considered a success with a massive increase in the number of downloads of PPI guides and resources. It will be repeated in 2020.</p> <p>The benchmarking platform has been reviewed and updated – the value to audit/effectiveness staff was discussed in terms of the delays in publication/use of old data and the selection of standards used to benchmark. It was concluded that this was more useful for commissioners.</p> <p>N-QI-CAN discussed feedback on participation in national audits and how to increase value of participation</p> <p>N-QI-CAN Forum</p> <ul style="list-style-type: none"> • The Blog was noted as useful and has feedback on the N-QI-CAN survey • Currently 64 members in Y&H (55% have logged on in last 3 months with 24% posting to forum) • Forum is now open to all NHS • There was a discussion on the use of the private YEARN section – the training slides from last November’s training event has been loaded to this section as it confidential information that Karl Walker did not want on open forum • The South West Audit Network (SWANs) hold a session at each meeting for each team to submit and present successes/challenges. It was agreed to add this to the September agenda • N-QI-CAN/Royal College of Psychiatry have published a mental health update 	<p>VP to raise issue of delays in publication with N-QI-CAN</p> <p>VP to circulate Clinical Audit Summit conference pack</p> <p> NCAAD update paper from Linda Cha</p> <p> Paper D Do you have National Audit Particip</p> <p> Paper C HQIP update for NQICAN J</p> <p> Paper G Clinical Audit Summit – Key Messag</p> <p> Sharing a success SWANs Local Round L</p>
<p>09/19</p>	<p>N-QI-CAN Survey Results:</p> <p>A discussion was held.</p>	<p> Paper E NQICAN Survey final report.pc</p>



<p>10/19</p>	<p>YEARN Training:</p> <p>A discussion was held. Suggestions were put forward for the Regional Training Event around Plotting the Dots v2 to be released in July 19.</p>	 Training.docx  NQICAN Survey training needs by net
<p>11/19</p>	<p>N-QI-CAN Forum – Useful threads:</p> <ul style="list-style-type: none"> • Building Dashboards that inform and inspire – free webinars http://forum.ngican.org.uk/viewtopic.php?f=12&t=126 • Quality Improvement Software for Health & Social Care (QI) http://forum.ngican.org.uk/viewtopic.php?f=12&t=72 • NHSE Folkslab Toolkit http://forum.ngican.org.uk/viewtopic.php?f=12&t=518 • Excel Tools to Assist in CA http://forum.ngican.org.uk/viewtopic.php?f=11&t=576 <p>it was noted that the forum is now open to anyone in the NHS with an interest in audit and for members to encourage others to join and contribute.</p>	<p>All to review/access Forum</p>
<p>12/19</p>	<p>NHS Digital Update:</p> <p>OG cancer submission closed last week and Bowel cancer this week. Timeline for Footcare data is now 31 July for ulcers seen up to 31st March 2019 with submission of data at end of March 2020. NaDIA week is scheduled for 23-27 September 2019. The dataset has been revised resulting in it being reduced, with the inclusion of questions relating to perioperative care. Major changes underway in the structure of NHS Digital with redundancies happening between 2018 and 2021. Looking towards focus on AI and machine based learning.</p>	
<p>13/19</p>	<p>Terms of Reference – to include ‘What’s in a name?’ Are we happy with being called YEARN?:</p> <p>The ToR were reviewed – to be circulated and signed off at September meeting</p> <p>The YEARN name was discussed in light of N-QI-CAN name change and whether QI needs to be highlighted in name</p> <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  YEARN Terms of Reference Review </div> <div style="text-align: center;">  YEARN Terms of Reference Review </div> </div>	<p>All to feedback to VP on ToR and YEARN name by 28 June</p> <p>PMN: no suggestions received for a name change. No further changes suggested for the TOR. TOR taken as agreed.</p>
<p>14/19</p>	<p>YEARN Annual Report 1819:</p>  YEARN 201819 Annual Report.docx One page report was reviewed	<p>All to provide any changes required to Annual Report by 28 June</p> <p>PMN: No requests to make changes received. Annual Report taken as agreed.</p>



YEARN: Yorkshire & Humber Effectiveness and Audit Regional Network

15/19	<p>Election of Roles:</p> <p>It was agreed to stick to the 2 roles: nominated Chair and rotating deputy Chair and previous roles would not be resurrected.</p>	BR to circulate an email to request nominations
16/19	<p>CAAW – Conference/Training Event:</p> <p>Training event to be held week of CAAW – Thursday was best day. Phil Jonas at Sheffield CCG has offered to hold in their training facility. VP asked whether members felt it should be held elsewhere or were happy with it being in Sheffield for second year in a row. Suggestions for speakers at the event were requested.</p>	VP to send an email about training event
17/19	<p>Responding to National Audit Reports – whose responsibility anyway?:</p> <p>Data submitted to national audits was discussed – some concerns that the quality of data collection varies (between junior doctors & audit staff) and some of this may come from misinterpretation of the question and what data is required.</p> <p>What different Trusts do with National Audit reports was asked?</p> <ul style="list-style-type: none"> • At STH a national audit coordinator drafts a presentation and brings in local results and meets with clinical lead for risk assessment and this is fed into governance. Aim for local reports to be produced within 6 months of publication • SCH undertake a GAP analysis and set up a template with recommendations for the audit lead to complete • TRFT request presentation at an appropriate local forum with concerns being raised via governance meetings and an action plan completed where required. Reports highlighting trust wide issues should come for presentation at the Clinical Effectiveness & Research group. • Leeds hold a monthly “Learning Forum” chaired by the AMD where reports are presented • York have an SOP on the process for is of National & Local Audit reports • HQIP commissioned audits (e.g. diabetes, cancer) require a QI year to be built into the timelines when audit does not take place (3-year cycle). Organisation sign up to undertake a QI project based on the results of the national report. Small projects are then fed back via appropriate networks. Currently no infrastructure to sustain QI work. 	VP to circulate York SOP
18/19	<p>National Audit:</p> <p>National Ophthalmology Audit – raised in 08//19, STH and LTH were continuing in audit. The costs of participating in the audit and charge for Medisoft software</p> <p>HANA – was also discussed in terms of value in participation as report for 2014-16 data has not been released and it has not been possible to submit data. It was not clear why HANA had been re-added to Quality Account list. It was noted that the dataset is due to be revised again from November 2019</p>	
19/19	<p>Escalation to N-QI-CAN:</p> <p>National Audit Report publication delays.</p>	



YEARN: Yorkshire & Humber Effectiveness and Audit Regional Network

20/19	<p>Any other business:</p> <p>Anyone using or heard of using Datix as a system for monitoring audits as mentioned on N-QI-CAN forum? No-one in the group were aware of anyone using it for this purpose but the group were interested in how this could be developed.</p> <p>Issues with NCEPOD LTV questionnaires with the length of time required to complete by the clinician and there passwords can be shared.</p>	
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<p>21/19</p>	<p>NICE Update:</p> <p>Rachel gave a presentation on the latest developments, news and opportunities to input at NICE (presentation attached for information):</p> <ul style="list-style-type: none"> - NICE have produced resources for local partnerships on priority topic areas, and we are keen to seek feedback from across the system (see slide 12) - Just to give you the heads up for 18th September 2019 and planning your diaries/travel arrangements – NICE are holding their Board Meeting in Sheffield. The YEARN Meeting is already being held at Sheffield CCG so we thought it was a good opportunity for the NICE Forum to attend this Board Meeting as it includes a Q&A session. We are aiming to start the YEARN section earlier to allow time to get across the city for 12.00 for lunch prior to the meeting commencing at 12.30pm. Please note delegates need to register their attendance, details can be found here: https://www.nice.org.uk/event/septpb_2019 <p>Discussion points raised:</p> <ul style="list-style-type: none"> - Discussed approaches/work a number of areas taking with regards to NICE and NICE implementation, a request was made to the group to look at submitting shared learning examples (on the NICE Web site) to highlight the work ongoing across Yorkshire and Humber. This can be done at organisational level and/or across partnerships etc. - There was a discussion on the length of NICE guidelines and the number of recommendations – acknowledged this and discussed how the number of new guidelines being produced was slower than in previous years as most topics had been covered and discussed how the use of QS may be a useful supportive approach. - Areas were struggling with clinical buy in and wanted to share learning from how others approached and managed this - Query over whether anyone had adapted Datix for audit to include NICE? - Discussed what processes are in place if recommendations cannot be implemented by trusts and how they interact with commissioners - Query from the Children’s Hospital on the use and reporting of drugs off licence. Advice was sent post meeting to confirm that internal discussions would take place at the appropriate Medicines Committee and then externally with the commissioner (usually NHSE for specialised drugs) <p>The forum has also had a few questions raised by members between meetings so we thought it would be useful to include a summary of these as well as the responses and what actions have taken place as a result of the feedback – please see attached</p>	<p> YH NICE Managers 18.6.19 RR.pptx</p> <p> NICE Forum_feedback and</p>
	<p>Q&A</p>	
	<p>Future plans for NICE section of the Network meeting</p>	
	<p>All to consider and forward any training needs</p>	